

# English Functions and Functional Phrases

## English Functions

<p><b>Requesting and Giving Information</b></p> <ul style="list-style-type: none"> <li>• Requesting facts, directions, and information</li> <li>• Relating facts, directions, and information</li> <li>• Identifying</li> <li>• Describing</li> <li>• Defining</li> <li>• Clarifying</li> <li>• Commenting</li> <li>• Evaluating</li> <li>• Comparing and Contrasting</li> <li>• Requesting that someone do/not do something</li> <li>• Giving instructions</li> <li>• Asking for/giving confirmation</li> </ul>	<p><b>Expressing Feelings and Ideas</b></p> <ul style="list-style-type: none"> <li>• Expressing likes and dislikes</li> <li>• Sharing values and ideas</li> <li>• Giving/asking for an opinion</li> <li>• Giving/asking for reasons for an opinion</li> <li>• Defending one's opinion</li> <li>• Agreeing with/supporting another's opinion</li> <li>• Stating whether something is right or wrong</li> <li>• Expressing certainty/uncertainty, probability and possibility</li> <li>• Making conjectures</li> <li>• Expressing interest or lack of interest</li> <li>• Stating preferences</li> <li>• Expressing personal insights</li> <li>• Expressing doubt</li> <li>• Expressing intentions</li> <li>• Expressing joy and sorrow</li> </ul>	<p><b>Socializing</b></p> <ul style="list-style-type: none"> <li>• Greeting</li> <li>• Introducing self and other</li> <li>• Parting</li> <li>• Making plans to meet again</li> <li>• Making small talk</li> <li>• Inviting</li> <li>• Accepting/declining invitations</li> <li>• Joking</li> <li>• Flirting</li> <li>• Gossiping</li> <li>• Making social plans</li> <li>• Offering food and drink</li> <li>• Accepting/declining food and drink</li> <li>• Complimenting</li> <li>• Praising</li> <li>• Congratulating</li> <li>• Apologizing</li> <li>• Sympathizing</li> <li>• Thanking</li> <li>• Expressing understanding/lack of understanding</li> <li>• Politely interrupting</li> <li>• Allowing yourself time to think</li> </ul>
<p><b>Accusing and Denying</b></p> <ul style="list-style-type: none"> <li>• Blaming</li> <li>• Making Excuses</li> <li>• Giving an alibi</li> <li>• Evading/hesitating</li> <li>• Changing the subject</li> </ul>	<p><b>Agreeing and Disagreeing</b></p> <ul style="list-style-type: none"> <li>• Persuading</li> <li>• Negotiating</li> <li>• Compromising</li> <li>• Debating</li> <li>• Approving and disapproving</li> <li>• Contradicting another's opinion</li> </ul>	<p><b>Influencing Others' Actions</b></p> <ul style="list-style-type: none"> <li>• Asking for help</li> <li>• Encouraging</li> <li>• Discouraging</li> <li>• Giving orders</li> <li>• Advising</li> <li>• Suggesting</li> <li>• Warning</li> <li>• Insisting</li> <li>• Giving in</li> <li>• Promising</li> <li>• Refusing</li> </ul>

## English Functional Phrases

<p><b>Early Beginner Level</b></p> <ul style="list-style-type: none"> <li>• Giving and responding to simple instructions (“pick up,” “sit,” “stand...”)</li> <li>• Giving and understanding simple warnings (“Be careful!”)</li> <li>• Requesting and relating simple facts, directions, information related to daily life and environment (identifying self and others; stating basic health problems; using numbers, time expressions, weather and calendar words)</li> <li>• Identifying and labeling surroundings</li> <li>• Using memorized material or ritual expressions to greet others, introduce self and others, part company, and apologize</li> <li>• Agreeing/disagreeing in simple terms</li> <li>• Expressing simple likes and dislikes</li> <li>• Expressing thanks</li> <li>• Politely interrupting; asking for help</li> <li>• Requesting clarification or confirmation (“Please repeat.” “Speak slowly.” “Is that _____?”)</li> </ul>	<p><b>Intermediate Level</b></p> <ul style="list-style-type: none"> <li>• Asking for and giving simple definitions</li> <li>• Commenting on and discussing current events</li> <li>• Understanding jokes</li> <li>• Asking for, granting, and declining favors</li> <li>• Agreeing with and supporting or contradicting another’s opinion</li> <li>• Defending one’s own opinion</li> <li>• Sympathizing</li> <li>• Asking forgiveness</li> <li>• Expressing certainty/uncertainty, probability, and possibility</li> <li>• Sharing personal insights, intentions, hopes, and dreams</li> <li>• Approving/disapproving of something</li> <li>• Giving personal advice/suggestions</li> <li>• Summarizing</li> <li>• Evading, hesitating, and avoiding commitments</li> <li>• Evaluating</li> </ul>
<p><b>High Beginner Level</b></p> <ul style="list-style-type: none"> <li>• Describing physical health problems and inquiring about health of others</li> <li>• Expressing basic emotions and inquiring about feelings of others</li> <li>• Expressing pleasure or regret about health or emotions of others</li> <li>• Describing clothing and weather</li> <li>• Arranging for travel plans</li> <li>• Stating past events and plans for future</li> <li>• Issuing, accepting, and declining invitations</li> <li>• Making small talk</li> <li>• Giving and receiving compliments</li> <li>• Expressing personal opinions</li> <li>• Apologizing for specific mistakes</li> <li>• Clarifying misunderstandings</li> <li>• Playing simple games and sports</li> <li>• Giving and requesting permission to do something</li> <li>• Complaining mildly</li> </ul>	<p><b>Advanced Level</b></p> <ul style="list-style-type: none"> <li>• Handling emergencies</li> <li>• Telling jokes</li> <li>• Teasing</li> <li>• Making conjectures</li> <li>• Persuading</li> <li>• Negotiating</li> <li>• Praising</li> <li>• Encouraging</li> <li>• Debating</li> <li>• Paraphrasing</li> <li>• Insisting</li> </ul>